

Minutes Regular Monthly Meeting January 12, 2015 at 7:30PM

Mayor Reid called the meeting to order. Commissioners present were Mayor Pro Tem Lillian Holman, Carlton Davenport, Ed Lane and Sid Eley. Others present were Manager Brandon Shoaf, Clerk Cindy Sharber, Pam Hurdle, Elsie Wilson, William Eure, Trevor Lane, Doug Freeman and Bert Webb.

Mayor Reid led the Pledge of Allegiance and offered a moment of silent prayer.

Motion by Carlton Davenport seconded by Lillian Holman and passed 5-0 to approve the agenda as presented.

Motion by Sid Eley seconded by Carlton Davenport and passed 5-0 to approve the minutes of December 8, 2014 as presented.

Scheduled Business Appointments

There were none.

Administrative Concerns

Lillian Holman thanked those responsible for getting the retention pond on Edenton Road Street and Ballahack Road mowed.

Mayor Reid said he had been contacted by Ed Muzzulin asking the Town of Hertford to support Perquimans County and Town of Winfall requesting NC DOT to use Alternative B for the S-bridge replacement.

Manager Brandon Shoaf said a resolution dated September 8, 2014 supporting Alternative B had been submitted to NC DOT.

The board agreed for Brandon to forward a copy of the resolution to County Manager Frank Heath. Mayor Reid said he would not agree to forward the information because the resolution had been approved and submitted to NC DOT back in September. Sid Eley said he would not vote to forward the information because he asked to be excused from voting on the resolution in September because he had just been seated on the board that night.

Citizen Concerns

Elsie Wilson expressed her appreciation to Brandon Shoaf and Ed Lane for getting the retention pond mowed in front of her house and hopes that it will continue to be mowed.

Continued Business

Brandon Shoaf presented council a draft commercial minimum standards for them to review.

Brandon Shoaf said the attorney is finishing up the contract for Historic Hertford, Inc. for use of the Missing Mill Park Building. He said this would be advertised for 10 days and will be brought back at the February meeting.

New Business

Mayor Reid opened the public hearing.

Brandon Shoaf explained the purpose of the public hearing was to consider a recommendation from the HPZBOA of rezoning a 5+ acre tract next to the Southern States facility along Ballahack Road. The recommendation is to rezone the parcel from R-10 to C-2.

Mayor Reid opened the meeting to hear public comments. Hearing none he closed the public hearing.

Motion by Carlton Davenport and seconded by Ed Lane, and passed 5-0 to accept the HPZBOA recommendation as presented.

Motion by Sid Eley and seconded Carlton Davenport, and passed 5-0 to approve the resolution of intent to close the portion of High Street being the portion to the east of Phillips Street.

Motion by Sid Eley and seconded by Ed Lane, and passed 5-0 to amend the Carolina Sylvics Contract.

Motion by Sid Eley and seconded by Lillian Holman, and passed 5-0 to approve the fire department's purchase of Holmatro tools with Albemarle EMC Grant.

Motion by Lillian Holman seconded by Ed Lane and passed 5-0 to approve FY 2014-2015 Budget Amendment # 3 as follows:

Town of Hertford
BUDGET ORDINANCE AMENDMENT
Amendment # 3
FY 2014-2015

BE IT ORDAINED by the Governing Board of the Town of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

Section 1. To amend the General Fund, Water & Sewer Fund, and Electric Fund expenditures as follows:

<u>Acct. No.</u>	<u>Account Name</u>	<u>Decrease</u>	<u>Increase</u>
104200.0200	Admin. Salaries		\$2,118.69
104200.0500	Admin. FICA		\$162.08
105100.0200	Police Salaries		\$1,437.00
105100.0500	Police FICA		\$109.93
105300.1100	Fire Operating		\$10,598.65
105600.0200	Street Salaries		\$3,480.80
105600.0500	Street FICA		\$266.31
107100.0200	DMV Salaries		\$1,417.85
107100.0500	DMV FICA		\$108.47
108600.0200	Planning Salaries		\$134.40
108600.0500	Planning FICA		\$10.28
308100.0200	Water Salaries		\$1,564.25
308100.0500	Water FICA		\$119.66
308200.0200	Collection Salaries		\$440.05

308200.0500	Collection FICA	\$33.65
308300.0200	WWTP Salaries	\$1,282.75
308300.0500	WWTP FICA	\$98.11
318100.0200	Electric Salaries	\$2,996.21
318100.0500	Electric FICA	\$229.22
104200.1600	Rec./Senior Ctr. Yard/Bldg./ Kemp Building/ MMP	\$4,000.00
103810.0000	Miscellaneous Revenue	\$6,415.65

<u>Acct. No.</u>	<u>Account Name</u>	<u>Decrease</u>	<u>Increase</u>
103990.1400	Fund Balance Appropriated		\$17,428.81
303000.0000	Fund Balance Appropriated		\$3,538.47
313000.0000	Fund Balance Appropriated		\$3,225.43

Explanation and notes:

1. The approved Longevity Bonuses to Town Staff and the Call Bonuses to the Volunteer Firemen will result in a net increase all departmental salaries and the Fire Dept. Operating line item, totaling \$20,192.71. It also includes an increase to the General Fund Balance Appropriated, the Water and Sewer Fund Balance Appropriated and the Electric Fund Balance Appropriated to cover those costs.
2. A \$5,000 increase to the Fire Operating Expense line item is to purchase 2 new Holmatro tools (jaws of life) that are capable of working in extremely tight quarters. There is an increase of the same amount to the General Fund Misc. line item to take a payment from the Fire Dept. members who received a grant in that amount from the Albemarle EMC.
3. Another increase to the Fire Operating Expense line item is for \$1,415.65 and the same for General Fund Misc. Revenues. Both of these increases cover an insurance payment to the Town to cover the Thermal Imaging Camera that had to be repaired.
4. The line item for the Kemp Building and Missing Mill Park will increase by \$4,000 to cover the cost of the mulch that was installed after the new fiscal year as well as an increase to the Carolina Sylvics Contract for spraying the phragmites in both waterfront parks.

Mayor Reid presented the ABC report showing and increase of 14.08%.

Motion by Ed Lane and seconded by Carlton Davenport, and passed 5-0 to adjourn the meeting.