

Minutes Regular Monthly Meeting January 14, 2019 at 7:30 PM

Mayor, Horace Reid called the meeting to order. Commissioners present were Sid Eley, Frank Norman and Quentin Jackson. Others present were Town Manager, Pam Hurdle, Town Clerk, Cindy Sharber, Town Attorney, Ben Gallop, Police Chief, Dennis Brown, Roy Brothers, Ella Brothers, Essie Revell, James Logan, Shikara Elliott, Gracie Felton, Ethel Flythe, Gene Boyce, Nicole White, Edgar Salvo, Gilbert Vaughn, Brenda and Glenn White, Gay Murray, Diane Stallings, Reta Blair, Sara Winslow, Murielle Harmon, Connie and Vanora Brothers, Yvonne Brown, Kim and Tim Brinn, Earnell Brown, Rhonda Waters, Martha Borders, Paul Chappell, Stan Howell, Jennifer Byrum. Anne and Greg Benton, Ashley Hodges, Skip and Kay Matthews.

Frank Norman had the prayer.

Mayor Reid led the Pledge of Allegiance.

Motion by Quentin Jackson seconded by Frank Norman and passed 4-0 to amend the agenda by moving the Town Attorney up to the first item of business under new business.

Motion by Frank Norman seconded by Quentin Jackson and passed 4-0 to approve the minutes of the December 3, 2018 work session, December 10, 2018 regular meeting and December 21, 2018 special called meeting.

Scheduled Business Appointments

Sharon Smith came before the board representing the Marina's Citizen Group and requesting the permission to move forward with the application and possibly fund the \$3,500 if they are awarded the \$5,000 grant. She said it is a matching grant and she has secured funding from Perquimans County 20/20 in the amount of \$1,500. This grant will help get some of the amenities that other marinas have and make Hertford's marina more attractive to boaters by adding more lighting and 2 more boat slips. She said the application is due January 31, 2019 and she said because of the time crunch she had filled out the application and presented council with a copy. She said that Town Manager had told her we had \$6500 in the town budget, but they could look for other sources for the match.

Frank Norman was concerned because he had spoken to Ms. Smith about her allowing council input and she had told him absolutely not and then come before the council asking them to match a grant without allowing their input. He said he considered that an insult to this council to say council absolutely not to allow council input. His recommendation to council is to move forward with her to work together on the alterations she was going to make, and he would strongly recommend that the town not match the grant. Sharon Smith apologized that he felt insulted but said that is not how she remembered the conversation she had with him at all. She said the town had been involved from the beginning because they had invited town manager, Hurdle and included her in all emails and conversations. Frank Norman said he was referring to

the town council and the manager works for the town council but is not a member of the town council. He said council is responsible for the things that happen in the town. Quentin Jackson asked Ms. Hurdle if her concern was that the wording that the town would match the \$5,000 and she said yes. She said she had talked to Sharon and suggested that she find others means of matching the grant. Quentin Jackson asked if we had the money in our budget and Pam said we had the money, but it is for maintenance of the dock for the whole year and she didn't think the town should match the money when they have other avenues. Quentin Jackson asked if something had changed from last week to this week because he said when it was presented last week, they had the match. Sharon Smith said maybe there was a misunderstanding she said they hadn't asked everyone they could. She said she could continue to ask but if it was something, they felt they could match she would only need \$3,500. Quentin Jackson said they had \$6,500 in the budget and she was requesting \$3,500. Sharon told him it didn't need to be new money. Quentin Jackson felt it was a big expense to take on with only 5 more months left in the budget. His second concern was because they all serve on different boards, he would like for council members to report back to council what is discussed at those meetings. Quentin Jackson told Ms. Smith whatever their manager recommends would be his answer. He told her he hopes that she and councilman Norman work out their differences. Mayor Reid wanted to make it clear that he was not in attendance at any of those meetings. Mayor Reid suggested the manager and the finance officer get together to let them know if they can honor the request. Quentin Jackson said Mr. Smith needed an answer tonight because they don't meet again until after the deadline. Sharon Smith said they could move forward and work the match and see if they get it because they may not even get the grant, and this will allow for more discussion. Quentin Jackson said he didn't want paperwork going out saying the town was going to match the grant. She said she will try to get some more of the match from other funders. She asked to clarify that the town didn't want to match any of the funds. Quentin Jackson said he wasn't saying he didn't want to match any of the grant but wasn't sure what they were saying. Sid Eley said they hadn't gotten approval for the grant yet. He said they are applying for a \$5,000 grant and if awarded somewhere down the line they would have to come up with a \$5,000 match. Sid said he was involved in most of the meetings because of his Chamber role. He recommended that they approve the application without approving giving any money. Frank Norman said when he has worked on getting matching grants part of the process is to identify who is paying the matching part. He said he had never seen an application for a matching grant that you didn't have to list who was matching the grant. Frank didn't like the fact it was being referred to as \$10,000 for the Town of Hertford but it would be \$10,000 for the Marina's Citizen Group. He said in the past groups such as this would request funds and the former manager being Brandon Shoaf would report to council that this is what he had approve and he just wanted to let them know and it was always ok. He said that is not how things work now with the current council and felt they were still trying to skirt them but inviting the manager instead of council. He said a lot of these ABC groups have very few people who live in the town and if you attend any of those groups, events and festivals put on by any of these groups in town there is absolutely zero African American ideas or input. Frank Norman

said he was fine with them doing the project he was ok with them applying for the grant, but he was not ok with the town matching the grant not even part of the match. Earnell Brown wanted to address some of Mr. Norman's comments she said the marina is for the benefit of trying to bring everybody in the town of Hertford. It's about bringing tourist into town and what is best for the town. She said she didn't know if the paperwork had been given to council before this meeting but that could have eliminated all this discussion. She said she felt she was out of place standing up there, but it was continuous every month it is about the Town of Hertford she said it's a \$5,000 grant and if the budget allows to support then that's what they should do if it's something that's good for the town. Quentin Jackson was upset because the audience clapped for her response and he said she had stood up and made false accusations. He said they had just received this information in their agenda packet last week and what they had received last week was that the citizens had come up with the money. Sharon Smith asked that the process be made clearer for future reference. She said she doesn't have to do this in the Town of Hertford and if they couldn't help her help them then she understood.

Motion by Sid Eley seconded by Horace Reid to allow the Marina's Citizen Group to apply for the grant if they are awarded the grant, they are to seek funds to match the grant and possibly have to the town look at their budget to see if they can help with the match. Frank Norman and Quentin Jackson voted against the motion and the vote ended in a tie.

Citizen Concerns

James Logan requested speed bumps on King Street, he said people are double and triple parking on King Street and talk about people speeding through Cedarwood cemetery.

Roy Brothers wanted speed bumps on Brace Avenue and would like to have more lighting at the intersection by Wynne Fork. He also would like to see street sweeping and edging done on secondary streets. He requested a written response. Mayor Reid told him they would see what can be done about the speed bumps on Brace Avenue. Pam Hurdle said she would respond to Mr. Brothers about the sweeping, Mayor Reid said he thought no one was trained to operate the sweeper at this time.

Motion by Quentin Jackson seconded by Frank Norman and passed 4-0 instructing the town manager to send a letter to NC DOT requesting more lighting at the Wynne Fork intersection.

Sara Winslow read the following:

Sara E. Winslow

January 14, 2019

102 Phelps Street

Hertford, NC 27944

Thank-you Mr. Mayor and members of the Hertford TC. As I did at the May 14, 2018 TC meeting relative to the April 24 and May 10 (canceled) - Special Called meetings, again I am questioning the legality of the December 21, 2018 meeting as it relates to North Carolina

General Statute 143-318.12 Public Notice of Official Meetings, Section (b) (2)...”This (public) notice shall be posted and mailed, emailed, or delivered at least 48 hours before the time of the meeting.”

And (e) “If a public body has a Web site that one or more of its employees maintains, the public body shall post notice of any meeting held under subdivisions (b) (1) and (b) (2) of this section prior to the scheduled time of the meeting.”

The meeting information was in the happening section in The Daily Advance on December 20th and 21stbut not as an Official Public Notice. I received my notice via email at 5:06PM on December 20th. There was no notice posted on the Town’s webpage. Regardless the notice was not out for at least 48 hours before the meeting as required by NCGS.

Why is this an issue? Violation of NCGS requirements and Town citizens are not aware of the meetings.

For over 30 years, I was involved in the issuance of public notices and each one had the date of issuance and the time to ensure the requirements of the NCGS were met. Most Town notices have not been dated and certainly not time stamped.

I have submitted a letter (endorsed by 20 Town residents) today to Mrs. Hurdle, Hertford Town Manager and copied each of you requesting information on the above referenced meetings under the authority of the North Carolina Public Records Law, GS 132.1. The law requires that a response to and fulfilling the request occur “as promptly as possible”.

Thank you

Murielle Harmon said some of them came in their pajamas to make a statement that they are here with them all the way through the meetings and not going to leave early. She felt the town was lucky to have knowledgeable candidates for the vacated town council seat. She said Mr. Norman wanting to refer to the past she said if they wanted change to stop dragging up the past, fix it and stop blaming others. She said they need to move forward and tonight it was evident it is personal. The very idea that you would let \$5,000 slip through your hands and not even allow them to apply is going backwards if they would have gotten the grant, they already had \$1,500 and if they could get the other \$3,500 wouldn’t it have been wonderful to get \$10,000. She said if they thought they were moving forward with making those types of decisions they are not. Every available dollar out there may hurt someone’s feelings and step on someone’s toes, but it is for the betterment of the town and you all should be for the greater good of the town. She said it’s not about you, but it is about you. Town Council has functioned under a cloud for a long time too busy putting out fires. She said some months back she said no one creates your character you create your own, you also create your own history and that nobody writes your history. She said it’s very hard to conduct business when you are spending 100% of your time defending your town and people in it, defending character, defending people making bad decisions and the most appealing act of all was last week at the

meeting when someone and she wouldn't name names but this individual had the audacity to refer to one of the candidates about his conduct. She said with the task of selecting a new council person that they might need to swing their attitudes a little bit and decide its not about me or you but the Town of Hertford. She told them they were letting money slip through their fingers and all you had to do was vote yes, she told them to explain that to your constituent she said they weren't asking for money tonight only to apply for the grant. Frank Norman thanked her for her concerns.

Tony Riddick said it concerns him when people say forget the past. He said he has never been so disgusted with the citizenry over all. He said Mr. Norman asked a candidate why did he start coming to city council meetings? He said the answer was he saw a concern prior to that he hadn't been coming but suddenly when council changes everybody seems to be concerned you should have been concerned ten years ago when he was trying to get business from the Town of Hertford. He wished they would have had that type of concern then. He said he use to come to council meetings with Mr. Norman and Mr. Jackson and the other members of council would vote against Mayor Reid 99% of the time. He said you don't need to forget it you need to make a decision. He said there is an African proverb if your village is united a gnat won't get through but if a village is not united a gnat will destroy your village. We need to know it we are going to let a gnat destroy our village. He said he had been coming for 12 months he's been coming listening to the negative criticism of the council he said they went through the democratic process and were voted in why are you attacking them now because they don't look like you want them to look or live were you want them to live. His personal option is they are doing a great job and he had never been as close as he is now in doing business with the town. The last administration councilman Eley was here when he presented before the town with a presentation then went out of town for a week and when he came back the streets were lined with led lights that weren't his and he was disgusted because he was heavily invested in the town and when real estate died, he suffered. If you are concerned genuine citizens let's stop attacking our council. Many have become complacent he quoted Martin Luther King, Jr. by saying an injustice anywhere is an injustice everywhere. FEMA made an announcement that there could be a power outage for up to 6 months, why are we not discussing this let's put this on the agenda for next meeting so we will know what to do.

Connie Brothers apologized she had signed the list to speak in error, but then read the citizen concerns statement off the agenda. She said that they debated and made a motion base off a citizen concern when the statement says neither will be done. Quentin Jackson said the charter says they set their own rules. Pam Hurdle said a letter is their collective response if individual council responds they are speaking for themselves individually. Connie Brothers said they need to include a copy of the charter. Frank Norman said the manager wrote that message on the agenda without their permission and that would be addressed.

Tim Brinn said he was attending another meeting last week during the work session but wanted to say that the statement about the historic district was to put poor people on the street is

absolutely incorrect. Town's distressed properties listed expanded to 26 and of these only 2 have people living in them and some have been vacant for 22 years. Average years 11 houses \$260,000 outstanding tax and nuisance liens. Need code enforcement for resolution of liens and properties no up-front cost to town. Town housing stock better raise the property bases. Not about putting poor people on the street but about bringing new investment to the town. Investor didn't know Hertford had a lot going all he knew was a lot of houses falling down.

Frank Norman said nobody said your idea was putting poor people on the street but keeping poor people from moving in. Locking out individuals who can't afford to live in some of these places. He suggested King Street would be like Harlem people can't afford to move back in.

Tim Brinn said they have good designs for teacher housing smaller energy efficient housing that could replace these houses that are falling down. Not about bringing in million-dollar homes. Teacher housing should be something we want all over town that's how you get young people here.

Frank Norman told Tim Brinn he was slow. Tim Brinn said Quentin grasped the concept so he must not be the only slow one.

Continued Business

Motion by Quentin Jackson seconded by Frank Norman and passed 3-1 to appoint Shoniqua Powell to the Planning and Zoning Board of Adjustments. Sid Eley voted against the motion.

Motion by Frank Norman seconded by Quentin Jackson and passed 3-1 to appoint Martha Borders to the Planning and Zoning Board of Adjustments. Sid Eley voted against the motion.

New Business

Quentin Jackson said the ordinances on the town's website reads the Mayor only votes in case of a tie. Ben Gallop said the charter says the Mayor does have a vote and the only way to change the charter is to send the request to the General Assembly and they would have to approve the change. Quentin Jackson said the website said the ordinance date reads 10-25-2010 and states prepared by the League of Municipalities. Ben said the date doesn't matter that may have just been a date it was entered. Quentin asked the town manager to provide a copy of the updated ordinances. Frank Norman said the General Statutes trumps the towns charter. Ben told them they had to follow their charter that an ordinance will not override the charter. He said it is not uncommon for ordinances to be invalid and that the attorney doesn't always get the opportunity to review and ordinance. Sid Eley said it says the Mayor has to vote. Quentin said it doesn't say has to vote but reads the Mayor shall have the right to vote. Tony Riddick said he thought the Mayor only voted in case of tie. Ben Gallop said the Mayor can vote like any other council member.

Motion by Frank Norman seconded by Quentin Jackson to appoint Gracie Felton to the vacant town council seat. Mayor Reid and Sid Eley voted against the motion resulting in a tie.

Motion by Quentin Jackson seconded by Frank Norman to appoint Grace Felton to the vacant town council seat. Mayor Reid and Sid Eley voted against the motion resulting in a tie. Frank Norman said he didn't have a problem with the stale vote as long as they have another choice.

Motion by Sid Eley to appoint Ashley Hodges to the vacant town council seat. Motion died for lack of a second.

Motion by Frank Norman seconded by Quentin Jackson to appoint Quentin Jackson as Mayor Pro Tem. Mayor Reid and Sid Eley voted against the motion resulting in a tie.

Motion by Quentin Jackson seconded by Frank Norman and passed 4-0 to move forward with getting pricing from the county for the old library building.

Quentin Jackson said they had interviewed candidates for the vacant council seat. He told Martha Borders he wanted council to get younger. He said Edgar Salvo didn't answer Tony Riddick's questions. He felt that Ashley Hodges travels a lot and has only been a town resident a year. He said Gracie Felton was the only candidate that was a business owner. He told the Mayor you voted no for her and you go to church with her and asked what is happening in our churches? He said he will not vote for anyone else for council and it could stay vacant. Don't support council so that's why he doesn't have their support. Previous administration it is not the managers jobs. He apologized to Mrs. Felton. He said Mr. Riddick has come on his knees to try to do business with the town. Quentin Jackson said everybody thought he was going to jail today. They can wait till November to vote.

Mayor Reid said that he and Ms. Felton go to the same church. He told Quentin Jackson I don't talk about your church.

Quentin Jackson bought up the 911 Communication charges/contract with the County. Sid said he didn't think the charges are correct but if we don't pay, we are breaking a contract. Sid asked Chief Brown if he thought the town could get 911 communication services cheaper than \$70,000? Chief Brown said he didn't know he hadn't been tasked with exploring. He said he would need to check with other agencies to see if they could dispatch cheaper. Quentin said the County just sends an invoice not itemized. Quentin asked Ben about the contract and Ben said he preferred not to discuss the contract in an open session. Frank Norman said the contract was dated in 1993 and reads can be terminated by either party with a 60 day's notice prior to terminating. He recommended delegating the police chief to explore and report back his findings. Chief Brown said the town could not operate a center comparable to the county for \$72,000. Frank resented Mayor Reid's last statement he made asking for information for himself and commissioner Eley and not the others. Mayor said he thought they already had the information. Frank said that any information had to be shared with all council members

Motion by Quentin Jackson seconded by Frank Norman and passed 3-1 to have police chief re-appropriate 911 communication charges in his line budget Sid Eley voted against the motion.

He was told by the manager that she was also the budget officer and was the person responsible for making budget changes.

Quentin Jackson asked Ben Gallop if they could have a special election for the vacant seat. Ben Gallop said he didn't think so that it would go to the next general election. Frank Norman thought it could be done but with the timing it would be November.

Quentin Jackson asked the town manager to get another date for the council retreat.

Motion by Quentin Jackson seconded by Frank Norman and passed 4-0 to appoint Gracie Felton to the vacant council seat.

Town Clerk, Cindy Sharber swore in Gracie Felton to the town council.

Sid Eley said he had been beaten and battered while on council. He said he had been on council longer than any of them and he had never voted for Sid Eley or anything that would help him. He said the town has prospered. While on council Hertford has gotten Food Lion, Hardees, Dr. Lane's new office, and new library built. He said he gets very upset when the fire department in Hertford and Winfall must pay a portion of communications and the other 4 fire departments in the county don't have to pay. He said the fire department has to respond to rescue calls and would like to know if they are charging the fire department for responding to those calls. He said he has taken the insults and he sees nothing wrong with this young lady he said he had taught and coached her 2 sons. He said he will stand up for the Town of Hertford and he never blamed previous council (Frank Norman commented because he served on it). Quentin Jackson sincerely thanked Mr. Eley for making the right decision and felt they all needed to do what is in the best interest of Hertford.

Frank Norman said he didn't have to apologize for nothing because they made the right decision. He told Ashley Hodges he was his second choice to fill the vacant council seat. He said the town had a contract with Inteliport and he didn't feel they had done or paid as they should and asked the town manager to present the Inteliport contract from beginning to now and present at the next council meeting. He said he didn't like the process which the police chief was hired but he felt the chief had the certification to train officers. He said Councilman, Eley told him no way to enforce contract if we send someone to BLET. Sid Eley said that the town would train officers for years, but they would pay for training, train and maybe keep for 2 to 3 years and the officers would leave on go to the beach. He said we can't pay what the beach pays.

Motion by Frank Norman seconded by Quentin Jackson and passed 5-0 to have the police chief develop a cadet program.

Frank Norman asked the manager to present the contract for the paving at Sid Eley's church parking lot in the amount of \$5,000 since Councilman Eley said he had never voted for anything for himself. Councilman, Eley said he resented the comment and he was picking on his church. Sid Eley said the parking lot is not just used for church but by citizens.

Frank Norman said that all the department heads recently got new cell phones. Cindy Sharber informed council that she not only didn't receive a new cell phones, but she has to pay for her own cell phone. Frank Norman said he didn't consider her a department heads but the clerk and that was something different.

Motion by Frank Norman seconded by Quentin Jackson and passed 3-2 in favor of getting cell phones for council members. Quentin said the reason he wanted cell phones was because most the boards he sits on they all have town issued cell phones. Mayor Reid and Sid Eley voted against the motion.

Motion by Frank Norman seconded by Quentin Jackson and passed 3-2 in favor of himself being tasked with putting together an ordinance requiring all individuals coming before the board requesting support for money report directly to town council not the town manager. Mayor Reid and Sid Eley voted against the motion.

Motion by Gracie Felton seconded by Frank Norman and passed 5-0 to accept Gracie's resignation from the Planning and Zoning Board of Adjustments.

Motion by Quentin Jackson seconded by Frank Norman and passed 5-0 to appoint Ashley Hodges to the Planning and Zoning Board of Adjustments.

Motion by Quentin Jackson seconded by Quentin Jackson and passed 5-0 to approve the final plat for subdivision of lots on Nates Drive.

Motion by Quentin Jackson seconded by Frank Norman and passed 5-0 to table the Brinn house proposed sale.

Motion by Sid Eley seconded by Quentin Jackson and passed 5-0 to approve budget amendment # 1 as presented.

Section 1. To Amend:

General Fund, Water & Sewer Fund, and Electric Fund:

<u>Acct. No.</u>	<u>Account Name</u>	<u>Decrease</u>	<u>Increase</u>
10-4200-0200	Admin. Salaries		\$2,574.80
10-4200-0500	Admin. FICA		\$196.97
10-5100-0200	Police Salaries		\$730.00
10-5100-0500	Police FICA		\$55.85
10-5600-0200	Street Salaries		\$4,366.70
10-5600-0500	Street FICA		\$334.07
10-7100-0200	DMV Salaries		\$504.80
10-7100-0500	DMV FICA		\$38.62
10-8600-0200	Planning Salaries		\$376.00
10-8600-0500	Planning FICA		\$28.76

10-5300-1100	Fire Operating Expenses	\$9,332.00
10-3990-1400	Fund Balance Appropriated	\$18,538.57
30-8100-0200	Water Salaries	\$2,552.88
30-8100-0500	Water FICA	\$195.28
30-8200-0200	Collection Salaries	\$482.94
30-8200-0500	Collection FICA	\$36.96
30-8300-0200	WWTP Salaries	\$2,074.38
30-8300-0500	WWTP FICA	\$158.70
30-3000-0000	Fund Balance Appropriated	\$5,501.14
31-8100-0200	Electric Salaries	\$ 4,539.50
31-8100-0500	Electric FICA	\$347.26
31-3000-0000	Fund Balance Appropriated	\$4,886.76

Section 2. To Amend

General Fund (Administration):

10-4200-0900	Travel & Training	\$407.08
10-3810.0000	Miscellaneous Revenue	\$407.08

Section 3. to Amend

General Fund (Administration)

10-4200-0400	Admin. Professional Expenses	\$33,000.00
10-3990-1400	Fund Balance Appropriated	\$33,000.00

Section 4. To Amend

Water & Sewer Fund

30-8100-1600	Maintenance & Repair	\$6,000.00
30-8100-7400	Capital Outlay	\$6,000.00

Section 5. To Amend

Water & Sewer Fund (Water Department)

30-3350-0000	Miscellaneous Water Revenue	\$2,781.14
30-8100-3300	Material & Supplies	\$2,781.14

Explanations:

1. A total of \$28,926.47 was appropriated to fund the longevity bonuses and the call bones for staff (approved 11-13-2018) and firemen (approved 12-10-2018). It should be noted that the same is shown split between all the applicable departmental salaries expenditure line items and the three Fund Balance accounts that it was paid from creating an increase to General Fund Balance Appropriated, the Water and Sewer Fund Balance Appropriated and the Electric Fund Balance Appropriated.
2. Funds of \$407.08 was removed from travel and training to pay for conference expense for Councilman Eley. Due to cancellation of the conference relating to a hurricane and because of pre-payment of the conference, the funds were returned by Councilman Eley. Funds of \$407.08 will be put in General Fund Miscellaneous Revenue. This amendment is to balance the line item through those transactions.
3. Amendment is needed for Professional Services in line item in the Administration budget to cover for the increasing cost of legal services from the Town Attorneys. Currently the line item is over \$14,027.42 totaling expenses occurred in the first 6 - months to the sum of \$41,527.42. Based on the rate of legal services needed, I am projecting \$33,000.00 (estimation of \$3,000.00 each (6-months) and to balance the budget of \$14,027.42) needed for legal representation and services for the next 6-months.
4. Funds of \$6,000.00 are being transferred from Capital Outlay to Maintenance & Repair to balance the Maintenance & Repair item -line to cover unexpected repair services. Public Works departments are repairing equipment that are being governed by regulations to repair and equipment that has been repaired numerous times that they are unrepairable.
5. Funds \$2,781.14 moved from Water & Sewer Revenues to Water Plant Expenditures. These funds are \$1,500.00 from Inteliport for charges of pole attachment fees from a previous budget year (2017-2018). Remaining funds from payment from the County for material cost of installing water services to County Library.

Motion by Frank Norman seconded by Quentin Jackson and passed 5-0 to approve the following budget action as presented.

Expenditures	From	To	Amount
Administration	10-4200-7400	10-4200-0900	\$3,000.00
Administration	10-4200-3300	10-4200-5400	\$662.55
Police Department	10-5100-1700	10-5100-5400	\$2,162.56
Street Department	10-5600-7300	10-5600-5400	\$782.00
DMV	10-7100-1100	10-7100-5300	\$362.55
Main Street	10-8600-1100	10-8600-5300	\$432.55

Water Department	30-8100-1100	30-8100-5400	\$1,162.55
Wastewater Collection	30-8200.7400	30-8200-5400	\$662.55
Wastewater Treatment	30-8300-7400	30-8300-5400	\$1,256.68
Electric Department	31-8100-1100	31-8100-5400	\$2,162.56
Street Department	10-5600.7300	10-5600-8000	\$123.00

Explanation

Funds were transferred to the travel and training line-item. This was voted on by Council November 13, 2018. According to the Budget Ordinance (Section 8A), the Town Manager may move up to \$3,000.00 between line-item expenditures. Funds in each department ending with .5400 and .5300 are from liability insurance fees that were under-budgeted. The transfer of funds will budget those line-items. In the Street Department General Fund, \$123.00, is the extra payment of the Ice Plant Loan, this transfer will balance that line-item.

Motion by Quentin Jackson seconded by Sid Eley and passed 5-0 to appoint Mayor Reid to the EDC Board.

Motion by Quentin Jackson seconded by Frank Norman and passed 5-0 to appoint Gracie Felton to the Communication Advisory Board.

Motion by Quentin Jackson seconded by Frank Norman and passed 5-0 to appoint Frank Norman to the RPO Technical Advisory Committee.

Motion by Quentin Jackson seconded Frank Norman and passed 5-0 to approve two resolutions to declare the following surplus property.

- Apple iPad and given to Archie Aples that resigned from the Town Council on December 31, 2018 in appreciation for his service.
- 1999 Dodge Ram 1500, V* gas engine, Magnum Pickup, VIN # 1B7HC16Y5XS227941
- 1991 Ford F Series Super Duty Bucket Truck, V* diesel engine, VIN # 1FTSW20579ED59268
- Cushman 4WD All-terrain vehicle, 2-seater with 8-foot bed, no road use Model #898615
- BUDA fork lift, 5,000 lb. capacity with Allis Chalmers Engine
- Bad Boy 72 Inch Z- Mower, 35 HP AOS CAT diesel engine, pro series, Serial #00387
- Bad Boy 72 Inch Z-Mower, 35 HP AOS CAT diesel engine, pro series, Serial #Unknown

The above mentioned except for the iPad shall be disposed on GovDeals.

Mayor Reid presented the ABC report showing an increase of 6.35% over last December.

Motion by Frank Norman seconded by Quentin Jackson and passed 4-1 to appoint Quentin Jackson as Mayor Pro Tem. Sid Eley voted against the motion.

Motion by Quentin Jackson seconded by Frank Norman and passed 5-0 to adjourn the meeting.

DRAFT