

Minutes Regular Monthly Meeting August 10, 2015 at 7:30 PM

Mayor Horace Reid called the meeting to order. Commissioners present were Mayor Pro Tem Lillian Holman, Carlton Davenport and Sid Eley. Commissioner Ed Lane was absent. Others present were Town Manager Brandon Shoaf, Town Clerk Cindy Sharber, Police Chief Doug Freeman, Perquimans County Emergency Management Director Jonathan Nixon, Executive Administrative Assistant Pam Hurdle, Sue and Alan Harris, James Spaugh, and Phil Johnson.

Mayor Horace Reid led and Pledge of Allegiance and Commissioner Sid Eley had the prayer.

Motion by Sid Eley and seconded by Lillian Holman, and passed 4-0 to approve the agenda as presented.

Motion by Sid Eley and seconded by Carlton Davenport, and passed 4-0 to approve the minutes of July 13, 2015 as presented.

Scheduled Business Appointments

Mayor Horace Reid presented a resolution of appreciation to Alan Harris, James Spaugh and Phil Johnson for the "Love PQ Volunteers" for all that their hard work to clean up around Perquimans County.

Administrative Concerns

Sid Eley asked when the repairs of the water leaks in front of Little Mint and the leak in front of Punch Alley and Grubb Street would be complete.

Sid Eley said he and the Mayor would be on WRAL next Monday.

Mayor Reid said Mr. Lawrence had contacted him about the pot holes on Cox Street.

Sid Eley said the 2 pot holes on Penn. Ave. have dropped down some more.

Citizens Concerns

There were none.

New Business

Jonathan Nixon, Perquimans County Emergency Management Director presented the Regional Hazard Mitigation Plan.

Sid Eley asked what facility had been designated as the primary shelter for Perquimans County.

Jonathan Nixon said the primary shelter is Perquimans High School with a backup of the Middle School. He said he thought the high school could hold about 200 people. He also said the cost

to do this plan was about \$80,000, which was at no cost to the citizens of the County or the Town.

Motion by Sid Eley and seconded by Lillian Holman, and passed 4-0 to adopt the Regional Hazard Mitigation Plan as presented.

Motion by Lillian Holman and seconded by Sid Eley, and passed 4-0 to approve Budget Amendment #1 as follows:

Section 1. To amend the General Fund Revenues as follows:

<u>Acct. No.</u>	<u>Account Name</u>	<u>Decrease</u>	<u>Increase</u>
103460.0000	DMV Commission Fees		\$8,000.00
103470.0000	ABC Store Net Revenues		\$10,000.00
103990.1400	General Fund Fund Bal. Appr.	\$18,000.00	

Explanation and notes:

1. The end of year figures for the DMV work was much better than I had predicted and is in directed correlation to the collection of taxes and other regulations now involved with have a properly registered and tagged vehicle in the State. An increase of \$8,000 in revenues for the coming year should be fairly conservative.
2. The ABC Store provided their Audit during the last week of July with a letter from the board indicating that they would provide funding to the Town at the level they had for FY 14-15 or higher. I believe that budgeting for that level is appropriate and should be \$10,000 than what I projected.
3. Both of those revenues will be used to reduce the amount of General Fund Balance that had originally been appropriate to cover the increase in the medical benefit expense. This will leave an appropriation of \$3,543 to begin the year.

Motion by Sid Eley and seconded by Carlton Davenport, and passed 4-0 to table ordinance amendment for grass on streets.

Mayor Reid said the Jimmy "Catfish" Hunter Highway 17 Bridge Dedication would be August 25th at 3:00 PM. Brandon Shoaf said moving the sign would be of no cost to the Town.

Mayor Reid presented the ABC report showing an increase of 8.27% over last July.

Motion by Sid Eley and seconded by Lillian Holman, and passed 4-0 to adjourn the meeting.