

## **Minutes Regular Monthly Meeting August 14, 2017 at 7:30 PM**

Mayor Horace Reid called the meeting to order. Commissioners present were Mayor Pro Tem Lillian Holman, Archie Aples, Ed Lane and Sid Eley. Others present were Town Manager Brandon Shoaf, Town Clerk Cindy Sharber, Pam Hurdle, Frank Norman, Bob Clinkscales, Tony Riddick, Lora Aples, Sharon Smith, and Police Officer Clinton Brothers.

Mayor Reid led the Pledge of Allegiance and Sid Eley had the prayer.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to approve the agenda as presented.

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to approve the minutes of July 10, 2017 regular monthly meeting and the minutes of August 8, 2017 special called meeting.

### **Scheduled Business Appointments**

Mayor Reid on behalf of the Hertford Town Council thanked and presented Bob Clinkscales with a plaque for his service on the Planning Board.

### **Administrative Concerns**

Ed Lane asked Brandon Shoaf if he had heard anymore from DOT regarding the 4 way stop sign to be placed at the Edenton Road, Wynne Fork Road, Ballahack Road intersection. Ed asked if the town was to change out the bulbs in the street lights would we switch all or leave mismatched. He and others of council prefer the amber lights in the downtown area rather than the LED lights. He also said storm drains on King and Edenton Road Street needed to be cleaned of debris that may clog the drains.

Sid Eley said that the two parking lots are sealed and the water is running off.

### **Citizen Concerns**

Frank Norman said Perquimans County will be celebrating their 350<sup>th</sup> anniversary next year and he should have all plans ready for council at their next meeting. He said he was coming to the town about this because Hertford is the County seat and some of the events will be taking place in Hertford.

Sharon Smith, Director of Perquimans County tourism introduced herself and said she would be available to answer any questions when her request for the service of alcohol on town property came up later in the meeting.

### **Continued Business**

Brandon Shoaf presented a draft letter to be sent to Chief Pitts of the Fifth Coast Guard District requesting a meeting with the Coast Guard and NCDOT representatives to discuss the S-Bridge project concerns of distance of vibration monitoring and closure of the navigation channel to a clearance of 30 feet, horizontally.

Shoaf said the painting of the no parking expansion in front of the Municipal Building had been completed and there is no need for an ordinance change because the ordinance states both sides of Grubb Street beginning at its intersection with Municipal Street and extending westward as marked.

## New Business

Sharon Smith, Director of Perquimans County Tourism requested to sell alcohol at Missing Mill Park during Music @ Missing Mill August 25, 2017 from 6:30 – 8:00 PM.

Archie Aples asked if they would still have the event regardless of the alcohol sales? Sharon said they would still have the event. Archie said his concern is no alcohol is allowed at the park and if they allow it for one he wouldn't be able to turn down next person asking to have alcohol at the park.

Sharon Smith said she thought that maybe since they are a government entity instead of an individual requesting that maybe that could be the reason to allow them to sell alcohol at the park.

Sid Eley said she had stated she was planning to have the band and beer area all under the covered shelter. He said the covered area isn't that big. He was also concerned about making sure they had liability insurance for any event. Sharon said she had contacted Bembridge Insurance about getting coverage.

Mayor Reid said they would discuss at their next work session for future events.

Sharon Smith said she would happy to work with council to work this out.

Motion by Ed Lane and seconded by Lillian Holman, and passed 5-0 to re-appoint Joseph Hoffler to the ABC Board for a three-year term, ending August of 2020.

Mayor Reid opened the public hearing for the CAMA plan amendment.

Brandon presented the Planning Board recommendations to council to make a change to the adopted CAMA Land Use Plan from 2015. Specifically, in the Water Quality Policy #2 from the CAMA Land Use Plan. The Council further directed to set up the required public hearing and make the necessary notifications to the public and state officials. The recommendation change is below and the specific change is highlighted.

“Perquimans County, Hertford, and Winfall shall require, as appropriate, subdivision development to control and treat the storm water runoff generated by a 1.5 inch rain event and; ~~that Hertford and~~ Winfall shall require all buildings or related structures within waterfront subdivisions to be set back 50 feet from the shoreline.”

Hearing no comments from the public.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to close the public hearing.

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to approve the recommended changes and advertise.

Motion by Sid Eley and seconded by Archie Aples and passed 5-0 to approve a three-year contract with Four Seasons Lawn Care of Hertford for Highway 17 median maintenance in the amount of \$7,200 annually.

Brandon Shoaf presented a copy of an annexation request from Lura Walker at 108 Cedar Stretch Road. He said that the Town Attorney had been on vacation and he will information for council regarding this request next month.

Council agreed to move next month's work session to September 5<sup>th</sup> because of the Labor Day holiday.

Mayor Reid presented the ABC report showing a decrease of 1.45% over last July.

Motion by Lillian Holman and seconded by Archie Aples, and passed 5-0 to adjourn the meeting.