

## **Minutes Regular Monthly Meeting September 12, 2016 at 7:30 PM**

Mayor Horace Reid called the meeting to order. Commissioners present were Mayor Pro Tem Lillian Holman, Ed Lane, Archie Aples, and Sid Eley. Others present were Town Manager Brandon Shoaf, Lieutenant Bert Webb, Frank Norma and Lora Aples.

Mayor Reid led the Pledge of Allegiance and had the prayer.

Motion by Lillian Holman and seconded by Archie Aples, and passed 5-0 to approve the agenda with a closed session added.

Motion by Archie Aples and seconded by Lillian Holman, and passed 5-0 to approve the minutes of August 8, 2016 regular meeting.

### **Scheduled Business Appointment**

There were none.

### **Citizens Concerns**

Frank Norman said he was sorry he couldn't come before the Council to commend them. He told the Council he'd attended the TDA meeting last week and that the Town Manager had said the pay was too low, that the Town possibly had a laptop for use, that a new hire for the position discussed should work from home that the manager had not sponsored the effort with any money. He went on to ask the Council for \$2,000 to reverse the manager's decision.

There was some discussion between the Council on the makeup of the TDA, the EDC and what the goals and visions were. There was discussion about the funds not being budgeted for the current fiscal year because of capital projects and needs outweighing a position that hadn't been created yet and was a county driven function.

Mr. Shoaf reported that there was a job description voted upon and that he was not sure when the posting would occur. He also reported that he thought there should be meeting space for this position and possible clients or visitors, but he did not recall being the TDA member that pushed for any space at home or in an office for the newly created position. He reported that he had only offered a laptop, if that was something that was going to hold up hiring someone, but that it was not pursued. He reported that the pay discussion was based off of research Dave Goss did and the amount of money that had been set aside by the County and the Town of Winfall. Sid Eley said that there was space available at the Chamber for the new position.

Several members of the Council explained that there were a lot of needs other than funding the TDA position this year.

Archie Aples made a motion that the Council consider placing funds in next year's budget for the newly created TDA position with the County. Ed Lane seconded the motion and it passed 5-0.

Archie Aples brought up Council pay. The Mayor explained that the sitting board members could vote on a raise that would take effect immediately, but one that would take effect after the next election. The Town Manager said he would present pay figures that had been discussed a little more than a year ago.

### **Administrative Concerns**

Ed Lane asked that a grate near the corner of Edenton Road St. and Grubb St. be patched. He also asked about an employee that was in a wreck over the weekend.

Sid Eley said there's a pot hole that gets bigger and bigger near 720 Pennsylvania Avenue and he thanked the town for the basket he received during his recovery from bypass surgery. Sid also thanked the town for all the work that public works has done to get the town looking good and how quickly things were cleaned up after the Indian Summer Festival.

Archie said there were supposed to be a group of citizens at the meeting tonight, but they did not show. He said he gets calls from people who tell him how bad town looks. He said he had talked to the manager about tall grass complaints he had received from the group. He said they were concerned about dangers associated with it.

Ed Lane said he could not understand why people do not seem to want to help in making the town look better and he cited complaints about the new ordinance prohibiting leaving grass in the street.

Mayor Reid asked if many trees went down in the recent tropical storm. The manager indicated there were not many, but described where a few had fallen.

### **Continued Business**

Brandon Shoaf gave an update about the load management upgrade and reported that we were getting close to having a complete system.

Shoaf gave an update on the leased Police Cars and said the town should take delivery of them in October. Two of the vehicles were still being built.

### **New Business**

Motion by Sid Eley and seconded by Lillian Holman, and passed 5-0 to approve the expenditure of \$1,000 of P4 funds from Electricities, for the purpose of sponsoring the Children's Venue at the Indian Summer Festival.

Motion by Archie Aples and seconded by Sid Eley, and passed 5-0 to approve the surplus of 3 Crown Victoria Police Patrol Cars by the resolution:

Motion by Sid Eley and seconded by Ed Lane, and passed 5-0 to approve the budget amendment #2 for FY 2016-2017:

**Section 1.** To amend the General Fund Revenues and Expenditures as follows:

<u>Acct. No.</u>	<u>Account Name</u>	<u>Decrease</u>	<u>Increase</u>
103990.1400	General Fund Balance Appropriated		\$18,902.19
105100.1700	Police Department Vehicle Expenses		\$18,902.19

Explanation and notes:

1. There is an increase to the General Fund Balance Appropriated of \$10,400 to cover the costs of the 800 mHz radios that were surplus by the Town of North Topsail Beach. The radios were new, old stock and there were 8 mobile units and 4 handheld units purchased.
2. The \$8,502.19 was the amount reimbursed by the NC League of Municipalities for the total loss of the black Crown Victoria patrol that was flood damaged. This was accepted during the end of the last fiscal year, so it will come out of fund balance appropriations for the fiscal year. The same amount is shown as an expense to the Police Dept. Vehicle line item and will be used for graphics on the fleet of patrol cars.

Motion by Ed Lane and seconded by Sid Eley, and passed 5-0 to set a public hearing for the purpose of an amendment to the Zoning Ordinance regarding corner lots, Section 3-6, for the October 10<sup>th</sup> meeting.

The Town Manager presented an early draft of an amendment to the section 9 part of the General Town Ordinances that once dealt with business licenses that will now deal with business registrations and peddler's licenses. He said he would continue to work on the amendment for next month.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to set a public hearing for changes to the abatement portion of the General Ordinances, section 8-25. The public hearing will be on October 10<sup>th</sup>.

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to approve the resolution of support from the retirement of Commander Greg Benton from the US Navy:

**Resolution No. 9-12-2016-02**

**Whereas**, Gregory Lane Benton has served the United States of America as a serviceman in the U.S. Navy for 33 years, and is retiring at the end of September, 2016 and,

**Whereas**, while honorably serving his Country at home and abroad he rose to the distinguished rank of Commander and,

**Whereas**, all the while he served his Country in those capacities, he served his local community as a Hertford Planning and Zoning Board member, a Captain with the Hertford Volunteer Fire Department, as a member of various civic and charitable organizations, and as a devoted husband and father;

**Now therefore be it resolved**, the Mayor and the Town Council of the Town of Hertford gratefully acknowledge all of years of faithful service to the Town and his 33 years of honorable service to our Country.

Mayor Horace Reid presented the ABC report showing 5.82% decrease.

Motion by Sid Eley and seconded by Ed Lane, and passed 5-0 to enter into closed session pursuant to NCGS 143-318.11 (a)(6) for the purpose of discussing personnel.

Motion by Sid Eley and seconded by Lillian Holman, and passed 5-0 to appoint the Town Manager to serve as the deputy clerk, only when the Town Clerk is absent.

Mayor Reid declared the meeting adjourned.