

Regular Monthly Meeting October 9, 2017 at 7:30 PM

Mayor Horace Reid called the meeting to order. Commissioners present were Mayor Pro Tem Lillian Holman, Ed Lane, Archie Aples, and Sid Eley. Others present were Town Manager Brandon Shoaf, Town Clerk Cindy Sharber, Officer Bill Mitchell, Frank Norman, Edgar Salvo, Quentin Jackson, Pam Hurdle, Barbara Morris, Tony Riddick, Betty Moore, Barry Ford, Brian White, and Ginny Waff.

Mayor Reid led the Pledge of Allegiance and offered a moment of silent prayer.

Motion by Lillian Holman and seconded by Archie Aples, and passed 5-0 to approve the agenda as presented.

Motion by Lillian Holman and seconded by Sid Eley, and passed 5-0 to approve the regular monthly meeting minutes of September 11, 2017 as presented.

Scheduled Business Appointments

Brian White, Vidant Chowan Director of Strategic Operations and Ginny Waff, Executive Director of Vidant Chowan Foundation presented a power point presentation about all the wonderful things that Vidant Chowan does, not just the hospital services they offer but what they are doing for the whole community, and not just Chowan residents.

Archie Aples shared that veterans have had billing issues with Choice program. Brian said he we like to sit down with Archie to see if he could help solve those issues.

Tony Riddick presented a power point presentation for Greener by LED, showing the energy saved and the improved lighting from the types of light bulbs he sells. He showed before and after pictures of universities and business's inside and out that his LED bulbs are installed.

Administrative Concerns

Brandon Shoaf presented a copy of police crime statistics for 2016 provided him by the Police Chief showing a decrease of 18%.

Lillian Holman asked if Missing Mill Park bathrooms were being locked and unlocked each day.

Ed Lane asked Brandon if he had heard from DOT about changing the Edenton Road Street/Wynne Fork Road intersection to a 4 way stop. He said another accident had happened at this intersection since last meeting.

Ed Lane said that under the trees on highway 17 look good.

Citizen Concerns

Frank Norman said he was helping with the 350th anniversary of Perquimans County. He is meeting with others looking at investment properties in town. He said with the new highway

coming through that the town needed to have a plug in for electric vehicles. He said he would be notified when the new granting cycle starts to possibly get funding for a lawn chair theater.

Edgar Salvo's concern was Brandon Shoaf's failure to respond to his letter on March 29, 2017 detailing what he believed to be a zoning violation within the Town. And his failure to respond to any of the two letters or two emails he sent requesting a response to his letter of complaint. He would like to know why Mr. Shoaf is allowed to simply ignore and not respond to citizen complaints and correspondences. He would like to have a timely written response on this issue.

Continued Business

Brandon Shoaf said the S-Bridge is moving forward with replacement.

Brandon said DOT has approved the funding for the Edenton Road Street intersection upgrades, but he has not heard when they will begin working.

Brandon said that DOT had painted the crosswalk in front of the Municipal building and that work on handicap ramps will begin soon.

New Business

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to open the public hearing for CAMA amendment concerning setbacks.

There were no public comments

Motion by Sid Eley and seconded by Ed Lane, and passed 5-0 to close the public hearing.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to approve the amendment as presented.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to approve the Golden Leaf Disaster Recovery Grants Fund Application as presented.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to approved Todd Tilley as the ABC Board member to fulfill Cecil Winslow's unexpired term.

Motion by Sid Eley seconded by Ed Lane, and passed 5-0 to table cemetery expansion until next budget year.

Motion by Sid Eley seconded by Archie Aples, and passed 5-0 to approve the Wynne Fork Road bridge replacement utility relocation contracts.

Brandon presented a copy of the fire department grant application for EMC Community Grant Fund as information only with no action required.

Motion by Sid Eley seconded and by Lillian Holman, and passed 5-0 to grant permission to Perquimans TDA to use the park for the 350th anniversary of Perquimans County on the weekend of April 28th.

Motion by Archie Aples and seconded by Lillian Holman, and passed 5-0 to approve budget amendment #1 for fiscal year 2017-2018 and line item transfer as presented.

Amendment # 1

FY 2017-2018

BE IT ORDAINED by the Governing Board of the Town of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund Revenues and Expenditures as follows:

<u>Acct. No.</u>	<u>Account Name</u>	<u>Decrease</u>	<u>Increase</u>
103810.0000	General Fund Miscellaneous Revenues		\$10,735.00
105300.5400	Fire Dept. Insurance		\$1,415.00
105300.0700	Fire Dept. Retirement Exp.		\$2,710.00
104200.5700	General Fund Miscellaneous Exp.		\$1,610.00
105300.7500	Fire Dept. Grants		\$5,000.00

Explanation and notes:

1. An increase to the Miscellaneous General Fund Revenues in the amount of \$10,735 from two contributions. One, for \$5,735 from a request from the Firemen's Relief Fund and one from a check from the Hertford Volunteer Fire Dept. for \$5,000.
2. The \$5,000 from the Volunteers will to offset the cost of extra grant funds that were applied for above and beyond the Town's budgeted amount of \$10,000.
3. The rest of the expenses are shown above being expended from various line items in the fire dept. to cover pension fund costs and supplement insurance premiums.
4. The expense to the General Fund Miscellaneous Expenses is for the payment of a retirement benefit to the eligible retired firemen.

Sid Eley presented the ABC report showing and increase of 2.99% over last September.

Motion by Archie Aples seconded by Ed Lane, and passed 5-0 to go into closed session pursuant to NCGS § 143-318.11.(a)(1).

Motion by Sid Eley seconded by Ed Lane, and passed 5-0 to go out of closed session and go in regular session.

No action was taken because of the closed session.

Motion by Sid Eley and seconded by Lillian Holman, and passed 5-0 to go into closed session pursuant NCGS § 143-318.11.(a)(6).

Motion by Archie Aples and seconded by Sid Eley, and passed 5-0 to go out of closed session and go in regular session.

No action was taken because of the closed session.

Motion by Sid Eley and seconded by Lillian Holman, and passed 5-0 to approve the lease agreement for tasers.

Motion by Archie Aples and seconded by Lillian Holman, and passed 5-0 to adjourn the meeting.