

Minutes Regular Monthly Meeting November 13, 2017 at 7:30 PM

Mayor Horace Reid called the meeting to order. Commissioners present were Mayor Pro Tem Lillian Holman, Ed Lane, Archie Aples and Sid Eley. Others present were Town Manager Brandon Shoaf, Town Clerk Cindy Sharber, Pam Hurdle, Frank Norman, Edgar Salvo, Gilbert Vaughan, Quentin Jackson, O.J Simpson and Town Attorneys Andrew Howle and John Leidy.

Mayor Reid led the Pledge of Allegiance and offered a moment of silent prayer.

Motion by Sid Eley and seconded by Lillian Holman, and passed 5-0 to approve the agenda as presented.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to approve the consent agenda, Surplus Resolution 11-13-2017-01 and HHI Board Appointment as presented.

Motion by Sid Eley and seconded by Ed Lane, and passed 5-0 to approve the regular monthly minutes of October 9, 2017, the first closed session minutes of October 9, 2017 and the second closed session minutes of October 9, 2017 as presented.

Scheduled Business Appointments

There were none.

Administrative Concerns

Lillian Holman said Waste Industries are still putting the garbage cans in the street after they are being dumped.

Ed Lane asked about the progress of the 4 way stop on Edenton Road Street. Brandon Shoaf said DOT are moving forward and hope to have it in place before Thanksgiving and to have signage in place alerting of the change coming.

Archie Aples thanked Brandon and public works staff for helping to catch the person responsible for dumping tires in Roadside Cemetery. Archie said the town needs to install a fence separating the houses and Roadside Cemetery because even though they caught the person dumping the tires he had notice tire tracks in between the houses leading through the cemetery.

Citizen Concerns

There were none.

Continued Business

Brandon Shoaf said the MOA draft had been presented and the deadline for discussion was after our last regular meeting but he hadn't received anything further.

Brandon Shoaf presented a utility credit request from Kisha Darden. After discussing motion by Archie Aples and seconded by Sid Eley, and passed 5-0 to offer Ms. Darden a credit of \$138 on the account in question. With the stipulation she take the offer or leave it and couldn't come back to the town requesting relief from said bill and this only applied to the bill in question any others would be deciding on case by case.

Brandon Shoaf said they met with staff from Golden Leaf. Golden Leaf Disaster Recover Grant Funds have been applied for and fortunately in reviewing the problem areas some even though had been patch and filled had reoccurred which was a positive note for the town. Brandon said he felt that our application was very favorable. He shared that even if the town didn't receive the entire request the way the application was submitted they could easily identify the areas with the greatest need.

New Business

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to approve the Atlantic Coast Pipeline Support Resolution as presented.

Motion by Lillian Holman and seconded by Sid Eley, and passed 5-0 to adopt the resolution.

Motion by Sid Eley and seconded by Lillian Holman, and passed 5-0 to set a public hearing on December 11, 2017 for the annexation along Cedar Stretch Road.

Brandon Shoaf shared information and copies of resolutions from other towns and counties regarding the support of use of agricultural vehicles on proposed I-87. No action was taken at this time.

Brandon Shoaf presented recommendations regarding the trees near Covent Garden and Market Street. He felt that he trusted the extension agent's opinion but felt the need for an arborist was just an added expense. He shared the town didn't have the equipment or the manpower to take down the trees. Mayor Reid suggested a contractor that was in last week's Perquimans Weekly.

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to approve the electric utility relocation contract for the Wynne Fork Road bridge replacement as presented. Brandon said once again we don't have the equipment or manpower to complete this project. He said the expense of the relocation is reimbursable by DOT.

Motion by Ed Lane and seconded by Lillian Holman, and passed 4-0 in favor of supporting Small Business Saturday request from the TDA on Saturday November 25, 2017 if they did not obstruct sidewalk traffic. Sid Eley asked to be excused from the vote.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to grant the request for street closure for the Grand Illumination on December 1, 2017. Brandon said he would also notify DOT about the closure.

Brandon Shoaf said the firemen voted to reappoint Drew Woodard as fire chief.

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to stop accepting Sewer Plant Septic Haulers until further notice unless they are specifically hauling for the town.

Brandon Shoaf presented information regarding a Sewer Plant Land Application Permit Violation. He said he hasn't heard if the town will be penalized.

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to approve closing the offices for the day beginning at noon on Friday, December 22, 2017 to allow employees to enjoy their Christmas luncheon.

Motion by Archie Aples and seconded by Lillian Holman, and passed 4-0 to approve the longevity and call bonus for staff and firemen as presented. Sid Eley asked to be excused from voting.

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to honor the request for Historic Hertford, Inc. to sell alcohol during the 350th event with a three-drink limit stipulation.

Brandon Shoaf said Ed Lane had expressed an interest in filling the vacancy on the Planning and Zoning Board left by Bob Clinkscales. Archie Aples said he had been asked by a citizen about when the vacancy would be advertised. Brandon Shoaf said it is not a requirement to be advertised. Ed Lane said the only reason he had expressed interest is thought it had been advertised. Sid Eley said he doesn't ever remembering the town advertising for the Planning and Zoning Board. Archie Aples said they advertised when he got on the Planning and Zoning Board. Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to advertise the vacancy on the Planning and Zoning Board.

Mayor Reid presented the ABC report showing a decrease of 8.46% from last October.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to enter in closed session pursuant to NCGS § 143-318.11.(a)(3) Attorney Client Privileges and pursuant to NCGS §143-318.11.(a)(6) Personnel.

Motion by Lillian Holman seconded by Sid Eley and passed 4-0 to close into regular session. Ed Lane left during closed session because of a dental issue.

No action was taken because of the Attorney Client Privileges closed session.

Motion by Archie Aples and seconded by Sid Eley, and passed 4-0 to approve the employment contract between the Town and Town Manager Brandon Shoaf as presented.

Motion by Lillian Holman and seconded by Archie Aples, and passed 4-0 to adjourn the meeting.