

Minutes Work Session Monthly Meeting December 3, 2018 at 7:30 PM

Denotes Action taken by Town Council

Mayor Horace Reid called the meeting to order. Commissioners present were Archie Aples, Sid Eley, Frank Norman and Quentin Jackson. Others present were Town Manager Pam Hurdle, Murielle Harmon, Diane Stallings, Vanora and Connie Brothers, Virginia Miller, Edgar Salvo, Sara Winslow, LaShawn Felton, Susan Beckwith and Commissioner Alan Lennon.

Mayor Reid led the Pledge of Allegiance.

Scheduled Business Appointments

Town Manager Pam Hurdle stated that Jeff Best will be at the regular town council meeting to present the 2018 Audit. Ms. Hurdle stated that she has had numerous conversation with Mr. Best and the overall audit looks good.

Town Manager told the Board that Tim Brinn will give an update on the Historic Preservations District.

Later in the meeting, Councilman Norman stated that he had asked for two schedule appointments be added to the agenda and they had not. Town Manager stated that those two schedule meetings will be added.

Continued Business

Waste Industries ~~Contract~~ Recycling Increase

Town Manager Pam Hurdle stated that she has called Pat Luce of Waste Industries to discuss the possibility of the Council deciding to do nothing. Mr. Luce had already stated to the town attorney and town manager that the decision not to accept the increase will not affect the current contract. This is being done because it was voiced by the citizens to look into spreading the cost over time. After the Town Manager had converse with the Finance Director, this will create issues with the utility billing process and currently citizens are not charged for recycling per say, it is within the charges for garbage services.

Longevity for Staff and Call Bonus for Firemen

Town Manager presented the town council with a proposal for longevity pay to town employees and call bonus for firemen. The longevity pay for town employees was established by calculation of \$8 per month for the employees based on their employment with the town. The firemen call bonus was based on \$8.00 for firemen with total calls greater than 40% and more calls and \$4.00 for firemen with a total of call less than 40%. The total calls were 150.

Councilman Jackson stated he would approve the town employees but because the town employees received a COLA raise in July and the firemen didn't received anything. Town manager Pam Hurdle stated that the fire department is a volunteer firemen and they aren't paid. This is a kind gesture to the firemen. Councilmen Jackson stated a certain amount of money to the chief and officers and a certain amount to the firemen. Town Manager Pam Hurdle stated that the longevity and call bonus is given depending on the result of the audit. This year audit shows

a surplus in the fund balance so the longevity and call bonus is funded through that surplus. Ms. Hurdle stated that the amount Councilman Jackson is requesting for the firemen may be in excess of the extra fund in fund balance. It was suggested that the balance be divided amongst the volunteer firemen. Ms. Hurdle stated that she will consult with the finance director to ensure that this is feasible.

A motion by Councilman Quentin Jackson and seconded by Councilman Archie Aples to accept the request of longevity to the town employees as presented and the amendment of the volunteer firemen call bonus to be presented at the regular town council meeting with the remaining balance of the fund balance being divided amongst the fire department after consultation with the town's finance director. The Board voted 5-0.

Foundation Fitness/County Exercise Room- Councilman Jackson has requested that the County allow the town employees to use the County's exercise room. Town manager has sent a letter of request to the county commissioners and the item is on their agenda for discussion. Town manager Pam Hurdle told councilman Jackson that she will touch bases with Foundation Fitness to see if a greater discount can be offered to the town employees. The Foundation Fitness currently offer \$20.00 a month to all town employees

New Business

Planning and Zoning Board of Adjustments Appointments – Town Manager Pam Hurdle told the Board that the PZBOA will be having two regular board vacancy and the ETJ board member position. The town manager office has received three applications for the two positions and Mr. Joe Towe White has asked to be reappointed. The town council asked if the vacancies were coming from Council Aples resignation and what other position. Town manager Pam Hurdle stated that the chairman Mr. Greg Benton is now an employee of the town making his position to become vacant. Also Ms. Hurdle asked the board to appointment Sarah Mills, town manager assistant to the position of secretary of the board replacing town manager Pam Hurdle. Ms. Hurdle held the position since 2001.

Historic Hertford Inc. & Rotary Club of Hertford – 2019 Dine, Drink & Dance Event – Town manager Pam Hurdle presented the town council with a request for HHI to have an annual event at the marina docks. Councilman Jackson told the town manager to ask HHI to have a representative at the town council meeting in case there are questions.

Public Hearing – Text amendment to Article 2-1.13(4A) Types of Signage To add illuminated signs to the Overlay District – Town manager Pam Hurdle told town council that Mr. Kelly has requested this on behalf of First National Bank. The request is for an illuminated sign to be erected onsite replacing the unilluminated sign. The current ordinance does not allow this so a request to change the ordinance has been requested.

Public Hearing – Text Amendment to Article 2-1.13(3C) and adding Permit Permitted--To permit exterior sales such as fundraiser, yard sales, farmers markets, Christmas trees, plants, bagged ice, newspapers – this request is to change to the ordinance allowing exterior sales to the Overlay district. Town manager Pam Hurdle told the town council that this originated from the event in which the school farmers market was cancelled because of violation of the ordinance. Several yard sales had been dismantled by the police department because of violation of the ordinance. The retail stores advertising items outside of their stores are in violation of the ordinance. Adding these services to the ordinance will stop violation of the ordinance but will defied the purpose of the Overlay District. It is stated in the request that these items be permitted

uses. It was mention that this could be in conflict that the town does not own the land. Town manger will contact the property owner and seek a solution to this issue.

Public Hearing – Approve a simple subdivision along Nates Drive - *To approve a simple subdivision of two front lots in Spring Village Subdivision* – Citizen Greg Benton has requested the approval of a simple subdivision of two lots on Nates Drive. The plat shows the utility easement and the correct future 50' right of way.

Councilman Jackson asked Lashawn Felton to come forth and address the council with her dilemma with her obtaining a permit to operate on Internet Sweepstakes Café.

FS-1501A (Feasibility Study of Interstate 87) – Town Manager Pam Hurdle sent the town council a digital copy of the feasibility study of Interstate 87. Ms. Hurdle told the impact on Hertford.

ABC Report – No report has been given.

Surplus- Councilman Jackson- Councilman Jackson stated that in the event if Councilman Aples resign to surplus his computer to him.

Advertisement- Councilman Jackson stated that the vacancy on the Board to be advertised in the local newspaper in the event if Councilman Aples resigns.

Close Session Pursuant to NCGS§ 143-318.11 (a) (6) Personnel- Councilman Norman

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No action taken.

Meeting adjourned.