

## Minutes Regular Monthly Meeting September 11, 2017 at 7:30 PM

Mayor Horace Reid called the meeting to order. Commissioners present were Mayor Pro Tem Lillian Holman, Archie Aples, Ed Lane. Others present were Town Manager Brandon Shoaf, Pam Hurdle, Frank Norman, Quinton Jackson, and Police Officer Ben Martin.

Mayor Reid led the Pledge of Allegiance and Archie Aples had the prayer.

Motion by Lillian Holman and seconded by Archie Aples, and passed 4-0 to approve the agenda as presented.

Motion by Archie Aples and seconded by Ed Lane, and passed 4-0 to approve the minutes of the August 14, 2017 regular meeting.

### Scheduled Business Appointments

There were none.

### Administrative Concerns

Brandon Shoaf presented a letter from Gene Boyce pointing out concerns he had for a tree located across Covent Garden from his property. Shoaf told the Council he received the letter on Friday and had already contact a registered forester to take a look at the tree and provide advice. Several Council members asked that all the trees in that area be checked and Shoaf said he would have that done.

Brandon Shoaf also reported to the Council that the Firemen's Relief Fund Board had met and voted to provide a \$230 payment to the eligible retired firemen and to fully cover the supplemental insurances and other benefits from the Relief Fund for the coming year.

Archie Aples asked if the Town could mow the ditch along the railroad track that had been discussed at the work session.

Sid Eley entered the meeting.

Sid Eley wanted to know when the League meeting started next week.

Ed Lane asked when Lyl Brown has going to mow the median under the new maintenance contract. Shoaf said he would speak to him.

### Citizen Concerns

There were none.

### Continued Business

Brandon Shoaf reminded the Council about the meeting to be held on Monday night at the fire department for Consulting Parties of the Section 106 process for the S-Bridge project. It will be at 5:30 pm.

Shoaf reminded the Council of the electric issue at the Grammar School on the 31<sup>st</sup>. he stated that he had spoken with the school superintendent after the issues was resolved, but also after the school

system made the call to cancel classes at the Grammar for the next day. He told the Council that he told the superintendent that in the future, if either schools in town had issues to please allow the town crews time to fully investigate the issue and make repairs. It is our policy and practice to always work until the job is done.

Shoaf reported that he had the opportunity on two occasions to speak with representatives of the NCDOT and both assured him that work at the four way stop on Edenton Road Street, Ballahack and Wynne Fork Roads would begin soon. Both told him that funding had been approved at the August meeting of the NC Board of Transportation.

### New Business

Brandon Shoaf presented the Council with information regarding the acceptance of credit and debit cards for the payment of utility bills. He explained that he needed to meet with the Finance Officer and our bank representatives before we could move forward, but that he wanted the Council to have the information he had to this point. He recommended no action be taken at this time.

Shoaf reminded the Council of the annexation request from Lura Walker at 108 Cedar Stretch Road. He said that the Town Attorney is working on this for next month. Ben has some forms he'd like to give to Ms. Walker for her to fill out and return.

Brandon reminded the Council that the public hearing for the CAMA amendment had been rescheduled due to time constraints required by DCM for advertising. The amendment is still as follows.

*Draft*  
“Perquimans County, Hertford, and Winifred County, as appropriate, subdivision development to control and treat the storm water runoff generated by a 1.5 inch rain event and; that Hertford and Winifred shall require all buildings or related structures within waterfront subdivisions to be set back 50 feet from the shoreline.”

Shoaf reminded them the public hearing will be on October 9<sup>th</sup>, the next regular meeting.

Shoaf presented research information he had collected for the use or sale of alcohol on Town owned properties. He said that the Mayor had requested that at the last meeting. Motion by Sid Eley and seconded by Ed Lane, and passed 5-0 to table and action on this until a later date.

Shoaf presented a copy of a letter that he presented to Don Keaton, ABC Store manager outlining ethics requirements that must be met by each ABC Board member. Shoaf explained that Chairman Cecil Winslow had been ill and had not been able to meet that requirement and because of such he had to recommend to Council to end Mr. Winslow's term on the board. The board asked Shoaf to have a plaque made thanking Cecil for his service and expressed their regret for having to make this decision.

Motion by Archie Aples and seconded by Ed Lane, to remove Mr. Winslow from the ABC Board due to NC GS 18B-706. The motion passed 5-0.

Shoaf explained to Council that it was appropriate at this time to appoint another ABC Board Chairman and that he recommended Michael Hare to fill that role. He explained that Mr. Hare had been on the Board for over 20 years and that he had met with the ABC Board and staff to discuss this transition.

Motion by Sid Eley and seconded by Archie Aples, and passed 5-0 to appoint Micheal Hare as the Chairman of the ABC Board.

Shoaf then explained that the Council needed to advertise a vacancy on the ABC Board. He suggested that they set the advertisement period to end prior to next month's Council meeting. Archie Aples asked if a Council member could serve simultaneously on the ABC board and Shoaf he did not think there were any Statutes against it, but stated he thought he would be best if a citizen filled that role.

Motion by Sid Eley and seconded by Archie Aples to have the advertisement for a vacancy on the ABC Board end by October 4<sup>th</sup>. During the discussion Eley amended his motion to make the advertising period end by September 29<sup>th</sup> to allow the Council more time to review applicants. Aples agreed to second the amended motion and it passed 5-0.

Shoaf reported that he had attended the I-87 Feasibility Study meeting in Edenton last week and that he had sent out the preliminary findings from the study group. He said he was pleased that at this time Hertford would not be bypassed with a new road, but urged the Council to remember that all of this information was very preliminary.

Sid Eley read the ABC report which showed a 6.38% increase over the same time last year in sales.

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to enter closed session pursuant to NCGS 143-318.11.(a)(1).

Motion by Archie Aples and seconded by Ed Lane, and passed 5-0 to exit closed session.

Motion by Archie Aples and seconded by Sid Eley, and passed 5-0 to have the Town Manager and the Town Attorney draft a new daily capacity agreement for the Council to consider and ultimately negotiate with Winfall.

Motion by Archie Aples and seconded by Lillian Holman, and passed 5-0 to adjourn the meeting.

*Draft*